



### Agenda Item Details

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Meeting	Oct 09, 2013 - GB Regular Meeting
Category	18. APPROVAL OF AGREEMENTS - COST TO DISTRICT
Subject	18.5 Agreements with BergerABAM, Masson & Associates, Inc., Nolte Associates, Inc. (NV5) and RBF Consulting a company of Michael Baker Corporation (Crow)
Type	Action
Fiscal Impact	Yes
Dollar Amount	300,000.00
Budgeted	Yes
Budget Source	5-45110-718701-970 (Proposition R Funds)
Recommended Action	Approve Agreements with four (4) consulting firms, to provide On-Call Civil Engineering Consultant services related to Request for Proposal (RFP) 137, for the period October 9, 2013 to October 8, 2016, in an amount not to exceed \$75,000 per agreement. BergerABAM, Agreement No. A3845.13 Masson & Associates, Inc., Agreement No. A3846.13 Nolte Associates, Inc. (NV5), Agreement No. A3847.13 RBF Consulting, a company of Michael Baker Corporation, Agreement No. A3848.13

SUBMITTED BY: Steven L. Crow, Vice President for Business and Financial Affairs

INITIATED BY: Mark Claussen, Program Manager, Proposition R

#### OVERVIEW

These agreements are on-call professional services agreements procured through a RFP process. These agreements represent a reservation of funds, only to be issued through negotiated task orders upon identification of Civil Engineering need by the District. This process will allow staff to move forward efficiently upon need identification. Should these services not be utilized in their entirety, the remaining reservation of funds will be released for other Proposition R needs.

The Governing Board, at its meeting held April 24, 2013, accepted the Facilities Master Plan (FMP). Contained in the FMP are key planning, programming, and design considerations for implementing the facility needs included in the Educational Master Plan and addressing current campus facilities needs which are:

- Meeting Demands for Growth & Core Mission of the District
- Addressing an Aging Campus
- Infrastructure Needs & Technology Considerations
- Vehicular Access, Parking & Circulation
- Adjacency Considerations for Pedestrian Circulation & Open Space

In consideration of these professional service requirements related to civil engineering, the District Staff conducted a Request for Proposal (RFP) 137 for On-Call Civil Engineering Consultant Services as staff augmentation to the District Facilities, Operations and Planning Division and in support of the Proposition R Building Program.

## Process:

- The committee for this RFP selection process consisted of Priya Jerome, Director of Procurement, Central Services & Risk Management (non-voting observer of process), John Brown, Director of Facilities, Operations & Planning, Mark Claussen, Proposition R Program Manager, Michela Ferluga, Proposition R Project Manager, Rob DePew, Proposition R Construction Manager and Brooke Baldwin, Proposition R Contracts Manager (non-voting observer of Process) who were responsible for developing and reviewing the scope and responses to the RFP and selecting four (4) firms for contract award.
- In accordance with Public Contracts Code Sections (PCCS) 20112 the District placed advertisements in the following newspapers: San Diego Daily Transcript on July 29, 2013 and August 5, 2013; Union Tribune on July 30, 2013 and August 6, 2013, and La Prensa on July 26, 2013 and August 2, 2013. The RFP document was also made available on the District's Website.
- The timeline for this solicitation was as follows:

<b>RFP 137 Schedule</b>	
Advertisement & Publication	Daily Transcript – 7/29/13 & 8/5/13 La Prensa – 7/26/13 & 8/2/13 Union Tribune– 7/30/13 & 8/6/13
Request for Information (RFI) Due Date	August 7, 2013
District Response to RFI	August 8, 2013
RFP Due Date	August 19, 2013
Committee Review and Selection	August 22, 2013 @ 2:00 PM

- At no time in the development of this solicitation or the execution of the RFP was any Individual Involved who was also associated with an entity that submitted a response.
- Eleven (11) firms submitted proposals in response to this RFP and all firms submitted by the deadline.
- In accordance with the selection criteria provided in the RFP documents, and after the committee's discussion which included the merits of the services provided, as well as value and support to the District, four (4) firms were recommended for On-Call contract award.

<b>RFP137– On-Call Civil Engineer Consultant Services Submitted Proposals &amp; *Recommendations for Award</b>		
	<b>Civil Engineering Firms – Submitted Proposals</b>	<b>Score/Award</b>
1	BDS Engineering, Inc.	715
2	BergerABAM	<b>776*</b>
3	BKF Engineers	596
4	Harris & Associates	570
5	Latitude 33 Planning and Engineering	574
6	Masson & Associates, Inc.	<b>749*</b>
7	MTGL, Inc.	380
8	Nolte Associates, Inc. (NV5)	<b>839*</b>
9	Nasland	706
10	RBF Consulting a Corporation of Michael Baker	<b>855*</b>
11	URS Corporation	604

- During the review process, scores were tabulated with the average score given to each proposal based on preset criteria as set forth in the RFP documents:
  - Overall responsiveness of the proposal, clearly stating the understanding of the purpose, scope and objectives.

- Demonstration of a philosophy that has the best probability of melding with the District during project design development and construction.
- Technical expertise and viability of the firm.
- Past performance of the Proposer on relevant similar work previously accomplished for California public schools.
- Client references and their satisfaction regarding prior projects.
- Business Proposal- Proposer's compensation requirements and alternatives.

#### RATIONALE FOR RECOMMENDATION

After consideration of the RFP responses and the committee review, the committee recommends BergerABAM, Masson & Associates, Inc., Nolte Associates, Inc. (NV5) and RBF Consulting a company of Michael Baker Corporation, to provide On-Call Civil Engineering Consultant services related to Request for Proposal (RFP) 137. The proposals presented by these firms offer the best mix of civil engineering expertise, in-house capabilities, and local experience with South Bay utility providers and government agencies.

The Agreements for these professional consulting services are structured as task order agreements, with an initial amount of \$75,000 for each of the four (4) agreements. This initial amount will allow staff to move forward with the engineering work that the District will provide to design architects and engineers for the National City Phase II project, the corner lot development projects, the Otay Mesa renovation project, and miscellaneous primary and secondary infrastructure improvement projects. Task orders exceeding the initial \$75,000 aggregate will be brought to the Governing Board for approval.

[Agreement with BergerABAM.pdf \(385 KB\)](#) [Agreement with Masson & Associates, Inc..pdf \(399 KB\)](#)

[Agreement with Nolte Associates, Inc..pdf \(345 KB\)](#) [Agreement with RBF Consulting.pdf \(405 KB\)](#)

#### **Motion & Voting**

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Approve Agreements with four (4) consulting firms, to provide On-Call Civil Engineering Consultant services related to Request for Proposal (RFP) 137, for the period October 9, 2013 to October 8, 2016, in an amount not to exceed \$75,000 per agreement.

BergerABAM, Agreement No. A3845.13

Masson & Associates, Inc., Agreement No. A3846.13

Nolte Associates, Inc. (NV5), Agreement No. A3847.13

RBF Consulting, a company of Michael Baker Corporation, Agreement No. A3848.13

Motion by Terri Valladolid, second by Norma Hernandez.

Final Resolution: Motion Carries

Aye: Humberto Peraza, Terri Valladolid, Tim Nader, Norma Hernandez, Nora Vargas, Laura Del Castillo