



Agenda Item Details

Meeting	Sep 11, 2013 - GB Regular Meeting
Category	21. APPROVAL OF AGREEMENTS - COST TO DISTRICT
Subject	21.1 Agreement with Sillman Wright Architects (Crow)
Access	Public
Type	Action
Fiscal Impact	Yes
Dollar Amount	\$ 783,000.00
Budgeted	Yes
Budget Source	5-45110-718701-970 (Proposition R Funds)
Recommended Action	Approve Agreement No. A3813.13 with Sillman Wright Architects, to provide Executive Consulting Architect services related to Request for Proposal (RFP) 136, for the period September 12, 2013 to June 30, 2016, inclusive, in an amount not to exceed \$783,000.

Public Content

SUBMITTED BY: Steven L. Crow, Vice President for Business and Financial Affairs

INITIATED BY: Mark Claussen, Program Manager, Proposition R

OVERVIEW

The Governing Board, at its meeting held April 24, 2013, accepted the Facilities Master Plan (FMP). Contained in the FMP are key planning, programming, and design considerations for implementing the facility needs included in the Educational Master Plan and addressing current campus facilities needs which are:

- Meeting Demands for Growth & Core Mission of the District
- Addressing an Aging Campus
- Infrastructure Needs & Technology Considerations
- Vehicular Access, Parking & Circulation
- Adjacency Considerations for Pedestrian Circulation & Open Space
- Space Utilization / Distribution
- Maintaining State Facilities Grant Program Eligibility
- Architectural Design Guidelines and Design Criteria

In consideration of these professional service requirements, the District Staff conducted a Request for Proposal (RFP) for Executive Consulting Architect Services as staff augmentation to the District Facilities, Operations and Planning Division and in support of the Proposition R Building Program.

Process:

- The committee for this RFP selection process was appointed by Dr. Melinda Nish, Superintendent/President and consisted of Priya Jerome, Director of Procurement, Central Services & Risk Management (non-voting observer of process), Randy Beach, Professor of English and Education, Academic Senate President, Kathy Tyner, Vice President for Academic Affairs, John Brown, Director of Facilities, Operations & Planning, and Mark Claussen, Proposition R Program Manager, who were responsible for developing and reviewing the scope and

responses to the RFP and interviewing the shortlisted firms.

- In accordance with Public Contracts Code Sections (PCCS) 20112 the District placed advertisements in the following newspapers: San Diego Daily Transcript on June 28, 2013 and July 8, 2013; Union Tribune on July 2 and 10, 2013, and La Prensa on June 28 and July 5, 2013. The RFP document was also made available on the District's Website.
- The timeline for this solicitation was as follows:

RFP 136 Schedule	
Advertisement Dates	June 28, July 2,5,8 & 10
Publication	Daily Transcript – 6/28/13 & 7/8/13 Union Tribune – 7/2/13 & 7/10/13 La Prensa – 6/28/13 & 7/5/13
Request for Information (RFI) Due Date	July 16, 2013
District Response to RFI	July 18, 2013
RFP Due Date	August 1, 2013
Interview/Presentations	August 14, 2013
Negotiations	August 19, 2013
Anticipated Governing Board Approval	September 11, 2013

- At no time in the development of this solicitation or the execution of the RFP was any individual involved who was also associated with an entity that submitted a response.
- Six (6) firms submitted proposals in response to this RFP and all firms submitted by the deadline.
- Four (4) of the six (6) firms are located in San Diego County.
- In accordance with the selection criteria provided in the RFP documents, and after the committee's discussion which included the merits of the services provided, as well as value and support to the District, four (4) firms were shortlisted and invited to participate in an interview/presentation process that included 45 minutes for presentation and Q & A. Two (2) firms were not selected for the presentation/interview process because the responses submitted did not, either meet/address the requirements set forth in the RFP, and/or did not present a good fit in comparison to the other four (4) responding firms. The shortlisted firms are reflected below:

RFP 136– Executive Consulting Architect Services Submitted Proposals & Selected for Interview		
	Architectural Firms – Submitted Proposals	Selected for Interview
1	Lionakis	*
2	HH Framer Architects	
3	Davy Architecture	*
4	Sillman Wright Architects	*
5	MVE Institutional	
6	NTD Architecture	*

- After the interview process, the scores were tabulated with the average score given to each proposal based on preset criteria, listed below, as set forth in the RFP documents.
- The scores for each of the four (4) shortlisted firms are provided in the table below.
 - Overall responsiveness of the proposal, clearly stating the understanding of the purpose, scope and objectives.
 - Demonstration of a philosophy that has the best probability of melding with the District during project design development and construction.
 - Technical expertise and viability of the firm.
 - Past performance of the Proposer on relevant similar work previously accomplished for California public schools.

- o Client references and their satisfaction regarding prior projects.
- o Business Proposal- Proposer's compensation requirements and alternatives.

RFP 136 – Executive Architect Services Interview Average Score Tabulation	
Firm	Average Score
Lionakis	838
Davy Architecture	720
Sillman Wright Architects	865
NTD Architecture	854

RATIONALE FOR RECOMMENDATION

After consideration of the RFP responses and the interview process, the committee recommends Sillman Wright Architects as the District's Executive Architect. The team presented by Sillman Wright Architects has the best mix of experience in higher education campus master planning and managing the important linkage between the Educational and Facilities Master plans. Larry Sillman, AIA, Principal, will lead the presented staff and direct the resources for all the requested design guidelines, facility master plan updates, and state grant / financial planning deliverables. Amongst all firms reviewed and interviewed, this firm presented a thorough understanding of the importance of the District education mission and the educational goals as the driving force behind the planning, programming, and design standards for campus facilities.

[Agreement with Sillman Wright Architects.pdf \(275 KB\)](#)

[Exhibit A - RFP 136 Executive Consulting Architect Services SCCD.pdf \(553 KB\)](#)

[Exhibit B - SOQ Southwestern CCD FINAL COMPLETE.pdf \(8,761 KB\)](#)

[Exhibit C - SillmanWrightRateSheet.pdf \(271 KB\)](#)

Administrative Content

Executive Content
