



Agenda Item Details

Meeting Mar 12, 2014 - GB Regular Meeting

Category 17. APPROVAL OF AGREEMENTS - COST TO DISTRICT

Subject 17.2 Agreements with Davy Architecture, APC and Marlene Imirzian & Associates Architects, Ltd. (Crow)

Type Action

Fiscal Impact Yes

Dollar Amount 800,000.00

Budgeted Yes

Budget Source Various Proposition R accounts.

Recommended Action Approve Agreement No. A3940.14 with Davy Architecture, APC and Agreement No. A3941.14 with Marlene Imirzian & Associates Architects, Ltd., related to Request for Proposal (RFP) 1314-1003R Small Project Architectural Services, for the period March 13, 2014 to March 12, 2017, inclusive, each agreement in an amount not to exceed \$400,000, for a total not to exceed \$800,000.

SUBMITTED BY: Steven L. Crow, Ed.D., Vice President for Business and Financial Affairs

INITIATED BY: Mark Claussen, Consultant, Business and Financial Affairs, Proposition R

OVERVIEW

The Governing Board, at its meeting held April 24, 2013, accepted the Facilities Master Plan (FMP). Contained in the FMP are specific projects, including small projects that require architectural services for design and construction document preparation. Anticipated small project Architectural Services include the HEC Otay Mesa Storage Building, Police Security Building, and the design and submission of miscellaneous core site amenity projects to Division of State Architect for review and approval as required.

In consideration of professional service requirements related to architectural design services, the District Staff conducted a Request for Qualifications (RFQ) 138R for On-Call Architectural Services, which included small architectural services projects. From the resulting list of 23 pre-qualified firms, the selection committee identified the three (3) most qualified local firms for the Small Project Architectural Services for participation in RFP 1314-1003R and subsequent interviews with the committee.

Process:

The selection committee for this RFP interview process consisted of Mark Claussen, Proposition R Program Manager, Silvia Cornejo, Dean, Higher Education Center at Otay Mesa and San Ysidro, Ronald Ungar, District Professor/EMT Program Coordinator, Joseph Stengel, Proposition R Senior Project Manager, and Linda Hernandez, District Planning & Facilities Coordinator (non-voting Observer of Process), who were responsible for reviewing the scope and responses to the RFP, participating in interviews, and selecting the firms for contract award.

The timeline for this solicitation was as follows:

RFP 1314-1003R Small Project Architectural Services
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Request for Proposal (RFP) Issue Date	January 15, 2014
Request for Information (RFI) Deadline	January 24, 2014
District Response to RFI	January 27, 2014
RFP Due Date	January 31, 2014
Interview/Presentations	February 5, 2014

At no time in the development of this solicitation or the execution of the RFP was any individual involved who was also associated with an entity that submitted a response.

One (1) qualified firm responded that they would not be submitting a proposal. No explanation was provided.

In accordance with the selection criteria provided in the RFP documents, and after the committee's discussion which included the quality of the written proposal, performance of the design team during interviews, and the merits of the services to be provided, the following results are provided:

Request for Proposal (RFP) 1314-1003R Small Project Architectural Services		
	Firm	Score
1	Marlene Imirzian & Associates Architects, Ltd.	376.00
2	Davy Architecture, APC	358.50
3	Martinez + Cutri Corp. (declined proposal opportunity)	0

RATIONALE FOR RECOMMENDATION

After consideration of the RFP responses, firm interviews, and the committee review, the committee recommends award of agreements to the design teams from Davy Architecture, APC and Marlene Imirzian & Associates Architects, Ltd. The design teams presented by Davy Architecture, APC and Marlene Imirzian & Associates Architects, Ltd. provide integrated teams with recent experience on projects of similar size and complexity, success in working inside an environment of shared and transparent consultation, and the best mix of local architectural and engineering disciplines for Small Project Architectural Services.

- [Agreement with Davy - On Call Architect SF.pdf \(681 KB\)](#)
- [Agreement with Marlene Imirzian - On Call Architect SF.pdf \(700 KB\)](#)
- [RFP 1314-1003R Davy Architecture.pdf \(2,406 KB\)](#)
- [RFP 1314-1003R Marlene Imirzian Associates Architects.pdf \(5,377 KB\)](#)
- [RFP 1314-1003R Small Project Architectural Services.pdf \(299 KB\)](#)