

**MEMORANDUM OF UNDERSTANDING BETWEEN  
THE SOUTHWESTERN COMMUNITY COLLEGE DISTRICT  
AND THE SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION (SCEA)**

May 20, 2020

**REMOTE WORKING STIPEND**

The District will be providing a Remote Working Stipend in the amount of \$800 to Unit members who are working remotely during the stay-in-place order due to the COVID-19 pandemic. This amount is taxable. The stipend may cover remote work expenses including but not limited to a computer, monitor, wireless headset, keyboard, scanner, printer, or other related expenses necessary for working remotely.

Unit members who currently have in their possession office computers and/or other related equipment may continue to use said equipment. In order to maximize the stipend, full-time Unit members who have not yet borrowed District computers or their campus office equipment for home use may do so. Part-time Unit members may borrow District computers.

Stipends will be submitted for CARES funding reimbursement, if permissible under the ACT.

If there are problems with functionality with any purchased equipment, the employee is expected to work directly with the vendor for resolution.

This stipend will be paid in the June 30, 2020 paycheck. Acceptance of the \$800 stipend signifies the stipend will help to cover the employee's remote working expenses for the duration of the stay-in-place order due to the COVID-19 pandemic.

The employee will have an affirmative obligation to opt-out of receipt of this stipend. If no such notice is received by the District by June 5, 2020. The District will presume that the employee has agreed to accept the stipend if no opt-out notice is received.

Notice to opt-out shall be sent to: Kim Frost, Director of Payroll at [kfrost@swccd.edu](mailto:kfrost@swccd.edu)

**For the College District:**



Rose DelGaudio,  
Executive Assistant Superintendent/  
Vice President, Human Resources

**For SCEA:**



Candice Taffolla-Schreiber,  
Faculty Bargaining Lead






# MOU Remote Working Stipend 20MAY2020

Final Audit Report

2020-05-20

Created:	2020-05-20
By:	Rose DelGaudio (rdelgaudio@swccd.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAf7zbltJpAu4N1YpNnKyU7Zx3iPPQAvZQ

## "MOU Remote Working Stipend 20MAY2020" History

-  Document created by Rose DelGaudio (rdelgaudio@swccd.edu)  
2020-05-20 - 6:13:52 PM GMT- IP address: 209.129.112.6
-  Document emailed to Candice Taffolla-Schreiber (ctaffolla@swccd.edu) for signature  
2020-05-20 - 6:14:28 PM GMT
-  Email viewed by Candice Taffolla-Schreiber (ctaffolla@swccd.edu)  
2020-05-20 - 9:20:32 PM GMT- IP address: 72.220.2.210
-  Document e-signed by Candice Taffolla-Schreiber (ctaffolla@swccd.edu)  
Signature Date: 2020-05-20 - 9:21:14 PM GMT - Time Source: server- IP address: 72.220.2.210
-  Signed document emailed to Candice Taffolla-Schreiber (ctaffolla@swccd.edu) and Rose DelGaudio (rdelgaudio@swccd.edu)  
2020-05-20 - 9:21:14 PM GMT